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Headteacher: Miss Zoe Loosemore

7th March 2024

Dear Parents and Carers,

Residential Trip to Liddington – 7th – 10th May 2024

Our exciting residential visit is now fast approaching and I am writing with an outline of details for your information and guidance to help you and your children get prepared!

1. Departure on Tuesday 7th May

On Tuesday morning the children need to be dropped off at **Gate 2** (Hall side entrance) between **8.40am and 8.50am**. Children can say their goodbyes at the gate and then go directly into the school hall with their labelled bag. Please ensure your child is able to carry their bag themselves as they will need to put these on the coach. You are very welcome to wave us off on our departure from Hiltingbury Road. We are due to leave at 10.30am.

2. Packed Lunch & Drink Tuesday 7th May

Each pupil will require a packed lunch and a drink for Tuesday 7th May. **Please remember that there are children in this cohort with nut allergies and we ask you ensure your child has nothing containing nuts in their packed lunch. Thank you for your support with this.** Any children in receipt of free school meals can be provided with a school packed lunch and you will be emailed separately with details.

3. Trip Consent Form

The centre is now requesting details of any dietary or medical requirements. Could you please complete **both** sides of the Trip Medical & Consent Form, indicating any dietary requirements in the additional information section. Forms should be returned to the school office by **Friday 22nd March** either via your child or by using the post box outside the office.

4. Medication & Dietary Requirements

If your child requires any medication administering during the residential, please note the following important points:

- All medication **MUST** be in original packaging – *we are unable to accept any medicines (including travel sickness pills) without this.*
- If prescribed, medication **MUST** have a pharmacy dispensing label for your child.
- We must have a completed Administration of Medicines form for each medicine that needs to be administered. If required, please see attached form. If your child does not require medicine administering on the trip you do not need to complete this form.
- Apart from inhalers, which children should carry on the coach with them, children cannot carry any medication in their luggage.
- All medication must be delivered to the school office by **10am on Friday 3rd May**. Please bring this into the office in an envelope/bag clearly labelled with your child's name together with a completed Administration of Medicine Consent form. If the medication cannot be handed in by the Friday, please contact the school office.

4. Medication & Dietary Requirements (continued)

- Travel sickness tablets - if your child requires these, please administer them shortly before bringing your child to school on Tuesday, and ensure that you provide tablets in the original packaging and a completed form for the return journey on Friday.
- Because of the time of year, and the rural surroundings of the Centre, there is a high risk of hay fever. If you think your child may suffer, could you please ensure that you provide us with the appropriate medication and attached form for them

5. Clothing and Pocket Money

A copy of the clothing list is attached for your information. As an outdoor learning centre, the majority of activities are outside. The centre strongly advises that your child bring clothing that is appropriate for getting dirty and wet, as well as appropriate wet weather gear. We expect to have at least one water activity in our programme so plan for getting wet! Evening activities are outside so additional warm layers for the evening are also essential.

If you wish for your child to bring pocket money, a maximum of £10 can be brought with them. This can be used in the tuckshop at Liddington. Please note that any money brought by your child will remain their responsibility for the duration of our stay and we are unable to take responsibility for any loss of money.

Please remember to enclose in your child's suitcase a list of clothing brought by your child (which should all be named). This really does help with identifying lost property at the end of the week when they pack up their dorms.

6. Food and sweets

The food at the Centre is plentiful so your child will not need any extra food (except their packed lunch on Tuesday 7th May). PGL Centres are NUT FREE sites and we ask that you ensure your child has nothing containing nuts in their possession. This includes all food products and toiletries.

7. Bedding

We are staying in indoor accommodation with bunk-bedded rooms ranging from between 4 and 6 children. The centre will provide bed sheets, but **every child must bring their own sleeping bag and pillow/pillowcase**. Any forgotten bedding will be invoiced by the Centre at a cost of £15.50 per person.

8. Activities in our programme

Some of the activities in our programme are likely to be water-based. Please inform us on the Trip Medical & Consent form if your child is a non-swimmer. To view a description and range of activities that Liddington offer, please visit <https://www.pgl.co.uk/en-gb/school-trips/primary-schools/centres/liddington>

9. Illness

If your child becomes unwell during the residential for any reason and it is felt that they need to go home, we will contact you and ask you to collect them from the centre.

10. Other items

We ask that children bring nothing that connects to the internet, no chargers, no mobile phones and that any other electrical devices, including watches, are left at home. We are not able to take any responsibility for loss, misuse or damage to any equipment taken to Liddington. Please note that all personal items brought remain the responsibility of your child for the duration of the trip and, if brought, should be named.

11. Return Journey

We will arrive back at School on Friday afternoon and we would ask that children are collected at **3pm** from the small playground via **Gate 5 on Friday 10th May**. However, should this change significantly due to traffic conditions, you will be notified by text. Any siblings in school will be in Celebration Assembly and will need to be collected at the end of the school day.

12. Address during visit

PGL Liddington
King Edwards Place
Foxhill
Swindon
SN4 0DZ

13. Outstanding Payments

Thank you to everyone who has already made payment in full for the trip. As per the payment schedule, all outstanding payments were due to be paid via your child's Arbor account by **Friday 1st March**.

If needed, additional copies of the Trip Consent Form and Administration of Medicines forms can be collected from the school office.

Finally, please get in touch with me, or the office, if you have any further questions. There will also be an opportunity to ask any questions at the meeting on **Monday 25th March**. This is an excellent experience and one of the highlights of Year 5 for both the children and staff!

Yours sincerely,

Holly Bristow
Year 5 Leader

KIT LIST

- Sleeping bag, pillow and pillowcase
- Cuddly Toy
- Plenty of comfortable outdoor clothing that can get dirty - to include t-shirts, long-sleeved t-shirts, sweatshirts, shorts, jogging bottoms or leggings (lots of thin layers are advisable)
- Underwear and socks (including at least 3 or 4 spare pairs). *Please note socks do need to cover the ankles in some activities.*
- 1 or 2 sets of warm clothing for the evening e.g. hoody, tracksuit bottoms, sweatshirt or fleece
- Suitable nightwear e.g. pyjamas
- Waterproof clothing - an anorak or cagoule is essential
- 2 pairs of trainers (1 pair suitable for everyday use AND 1 pair suitable to get wet or dirty)
- Dry shoes to wear around the site and for evening activities (such as sturdy trainers or walking boots)
- Water Shoes (must be fixed to the feet e.g. no crocs/wellingtons/flip flops) **OPTIONAL**
- Slippers (for inside accommodation) **OPTIONAL**
- Washbag (to include brush, comb, toothbrush, shampoo etc.) and soap - *please DO NOT include aerosols.*
- Two towels - 1 for showering and 1 old one for activities
- A named, reusable water bottle is essential. *All taps on site provide drinking water, unless labelled otherwise.*
- Hat to protect against sun and/or cold
- High protection sun cream/block
- Small rucksack or shoulder bag in which to carry packed lunch & water bottle
- Torch **OPTIONAL**
- Labelled bin bag for wet and dirty clothing

PLEASE NOTE

Jeans - are not suitable for outdoor activities because they take so long to dry if they get wet. However, they are perfectly acceptable for wearing in the evening

Spare clothes - Clothes are likely to get dirty and/or wet so it is essential to bring several changes of old clothes for doing activities. The children can get fully wet if they wish on some activities.

Warm, waterproof layers - Please remember that it can be cold at night, even in the summer, and we may have rain; jumpers and waterproof clothing are particularly important.

Identification of clothing – All items should be clearly marked and a list of clothing brought by your child must be included in their case

Pocket money – children may bring up to £10 for the tuck shop. This money should be kept by your child in a clearly marked purse or wallet.

All children must be able to carry their own luggage, please ensure it is not too heavy!