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Headteacher Miss Zoe Loosemore

12th March 2025

Dear Parents and Carers,

We are delighted to share with you the details of the extra-curricular clubs that we will be offering for the Summer term. In order to book your child on their chosen club(s) it is important that you read all of the information in this letter.

Clubs will start in Week 2 - commencing 28th April. Clubs will not take place during the following dates:

- Monday 5th May (Bank Holiday)
- Half term (26 - 30 May)
- Friday 23rd May (INSET DAY)

All Clubs will run up to and including the week commencing 7 July. There will be no clubs running from Monday 14 July.

Bookings are made within your child's Arbor account where you will be able to see the clubs available to them under the 'Clubs' section when the bookings open on **Thursday 20th March at 12pm**.

There are a number of clubs where the booking and payment process is managed by the provider externally; Showstopper, ComputerXplorers and Scratch Art and we kindly ask that you do not contact the providers directly about the Summer Term enrolments, even if your child has already been attending a club with them.

Club spaces are very popular and some clubs can be filled very quickly. Please speak with your child about which clubs they might like to attend in advance of bookings opening as once you have signed them up it is for the full Summer term (dates detailed later in this letter).

We would also strongly recommend reading the **FAQ's and Important Information** section of this letter before the club bookings open to familiarise yourself with how the booking process works.

Kind Regards

Zoe Loosemore
Headteacher

Summer 2025 Extra Curricular Club Timetable

Club Bookings on Arbor will be released on Thursday 20th March at 12pm

**Monday - 28th April to 7th July
9 weeks (excluding 5th May - Bank Holiday)**

Club	Year Group	Time	Led by	Cost
Lower School Athletics	3, 4	3:20-4:20pm	PB Education	£45
Lower School Girls Football	3, 4	3:20-4:20pm	FEEBA	£45
Upper School Basketball	5, 6	3:20-4:20pm	Mr Cross	£45
Whole School Sketch Art Club	3, 4, 5, 6	3:20-4:20pm	Sketch*	£45

**Tuesday - 29th April to 8th July
10 weeks**

Club	Year Group	Time	Led by	Cost
Choir	3, 4, 5, 6	3.20- 4.15pm	Mrs Nurdin and Miss Chambers	£25
Lower School Tech Club	3, 4	3.20- 4.20pm	ComputerXplorers*	£8.50 per session

**Wednesday - 30th April to 9th July
10 weeks**

Club	Year Group	Time	Led by	Cost
Theatre Club	3, 4, 5, 6	3:20-4:50pm	ShowStoppers*	£8.50 per session
Upper School Girls Football	5, 6	3:20-4:20pm	FEEBA	£50

**Thursday - 1st May to 10th July
10 weeks**

Club	Year Group	Time	Led by	Cost
Theatre Club	3, 4, 5, 6	3:20-4:50pm	ShowStoppers*	£8.50 per session
Upper School Tech Club	5, 6	3.20-4.20pm	Computer Xplorers*	£8.50 per session
Upper School Cricket	5, 6	3:20-4:20pm	PB Education	£45 (9 weeks)

**Friday - 2nd May to 11th July
9 weeks (excluding 23rd May - INSET DAY)**

Club	Year Group	Time	Led by	Cost
Morning Running Club	3, 4, 5, 6	Friday 8:00-8:30am	Miss Loosemore & Mrs Hartley	£22.50
Lower School Boys Football	3, 4	Friday 3:20-4:20pm	PB Education	£45
Street Dance	3, 4, 5, 6	Friday 3:20-4:20pm	Dance 8	£45
Upper School Boys Football	5, 6	Friday 3:20-4:20pm	PB Education	£45

** The booking process will be handled by the provider externally.*

FAQ's & IMPORTANT INFORMATION

How are spaces allocated?

Places for all clubs are on a first come, first served basis. For the majority of clubs **payment will be required at the time of booking**. If you select the club but do not make the payment immediately then the space is still available on the portal and you may lose it. We understand our clubs are very popular and we do try to release clubs on different days in order to try and accommodate different working patterns and other commitments.

My child has been attending a club in the Spring Term that is running in Summer - do I need to do anything?

YES! If your child has been attending a club in the previous term, this **DOES NOT** automatically allocate them a place for the Summer Term and you must re-register and pay for the Summer Term. This relates to all clubs including those where the booking is administered by the club provider.

What if the booking is administered by the club provider?

For the clubs run by Computer Xplorers, Show Stoppers & Sketch Art the booking and payment process is administered by them, however, in the first instance you will still need to secure a place through Arbor.

You still need to register for a place on these clubs in Arbor where they will show as a Free Club, but payment will be required by the club provider and cannot be made via Arbor. By registering for a place on these clubs, you consent for Hiltingbury Junior School to pass your details onto the provider who will then contact you about payment and share their booking terms and conditions for your review and consent. Please do not contact the supplier directly as all enquiries will be re-routed back to the school.

When signing up for a club that is administered by an external provider please be aware that you are signing up for both Summer 1 & Summer 2 and although the provider reserves the right to request payment in line with their own terms and conditions (either half termly or by session), you are agreeing to a commitment for the whole period.

Membership Options:

Please ensure that you select the correct membership for your child as selecting an incorrect membership may invalidate their place on the club.

Free School Meal Pupils:

If your child is entitled to free school meals, when booking their space in Arbor, please be sure to select the membership option '**Free School Meal Place**'. For further details of our [Charging & Remissions Policy](#), please refer to our website. If you select this option but your child is not entitled to free school meals, the place will be removed from the system.

I can't see anything in Arbor now - when can I book?

All of the clubs will be released on **Thursday 20th March at 12pm** and the clubs will not appear in your portal until then.

Why can't I book the Club I want?

If you cannot see a club on the timetable in your child's Arbor account this is because it is not available for their year group. It is not possible to attend clubs that are outside of your child's year group allocations.

Additionally, there are a limited number of places in each club. Once the places have been filled although you may still be able to see the club in the App, you will not be able to select a membership option.

What do I do if I didn't get a place on the Club my child wanted?

If you find yourself in this situation please complete this **Summer Clubs Waitlist Form**. Should a place become available names will be chosen at random.

I need more help

If you need any guidance on using Arbor to book clubs, please click on this link: [Signing my child up for a Club on the Parent Portal or Arbor App](#). If you need any additional assistance please contact the school office.

What if a Club is cancelled?

Every effort will be made to ensure Clubs run as detailed above. However, for clubs held outside the club leader and school will take an informed decision to modify the session if the weather is poor, which may involve a move to an indoor classroom. You will be notified if a club is cancelled for any reason and we will always endeavour to reschedule a cancelled session later in the term if this is possible.

My child has decided they no longer want to do the club - what can I do?

Please share the club timetable with your child before the bookings open to see which clubs they are interested in joining.

Once you have paid for your space, please be aware that we are only able to consider a refund in exceptional circumstances, for example a medical reason.

What happens next?

If you are successful in getting a place at the start of the Summer Term you will receive an email reminding you of the key details of the club. This email will also contain a Club Hometown Arrangements Form so that you advise us of any collection arrangements.