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Headteacher: Miss Zoe Loosemore

4th February 2026

Dear Parents and Carers,

### **Residential Trip to Liddington – 22<sup>nd</sup>-25<sup>th</sup> March**

Our exciting residential visit is now fast approaching and I am writing with an outline of details for your information and guidance to help you and your children get prepared!

#### **1. Departure on Sunday 22nd March**

On Sunday afternoon the children need to be dropped off at **Gate 2** (Hall side entrance) at **3pm**. Children can say their goodbyes at the gate and then go directly into the school hall with their labelled bag. Please ensure your child is able to carry their bag themselves as they will need to put these on the coach. You are very welcome to wave us off on our departure from Hiltingbury Road. We are due to leave at 3.30pm.

#### **2. Drink and Snack Sunday 22nd March**

Each pupil will require their named water bottle for the residential. If you wish, children can bring a small snack for the afternoon on the way there. **Please remember that there are children in this cohort with nut allergies and we ask you to ensure your child has nothing containing nuts in their small snack. Thank you for your support with this.**

#### **3. Trip Consent Form**

The centre is now requesting details of any dietary or medical requirements. Could you please complete **both** sides of the Trip Medical & Consent Form, indicating any dietary requirements in the additional information section. Forms should be returned to school via your child by **Monday 2<sup>nd</sup> March**.

#### **4. Medication & Dietary Requirements**

If your child requires any medication administering during the residential, please note the following important points:

- All medication **MUST** be in original packaging – *we are unable to accept any medicines (including travel sickness pills) without this.*
- If prescribed, medication **MUST** have a pharmacy dispensing label for your child.
- We must have a completed Administration of Medicines form for each medicine that needs to be administered. If required, please see attached form. *If your child does not require medicine administering on the trip then you do not need to complete this form.*
- Apart from inhalers, which children should carry on the coach with them, children cannot carry any medication in their luggage.
- All medication must be delivered to the school office by **11am on Friday 20th March at the latest**. Please bring this into the office in an envelope/bag clearly labelled with your child's name together with a completed Administration of Medicine Consent form. If the medication cannot be handed in by the Friday, please contact the school office.



#### 4. Medication & Dietary Requirements (continued)

- Travel sickness tablets - if your child requires these, please administer them shortly before bringing your child to school on Sunday, and ensure that you provide tablets in the original packaging and a completed form for the return journey on Wednesday.
- Because of the rural surroundings of the Centre, there is a risk of hay fever. If you think your child may suffer, could you please ensure that you provide us with the appropriate medication and administration form.

#### 5. Clothing and Pocket Money

A copy of the clothing list is attached for your information. As an outdoor learning centre, the majority of activities are outside. The centre strongly advises that your child bring clothing that is appropriate for getting dirty and wet, as well as appropriate wet weather gear. We expect to have one water activity in our programme so plan for getting wet and bring one set of clothes to get wet for the water activity! Evening activities are outside so additional warm layers for the evening are also essential.

If you wish for your child to bring pocket money, a maximum of £10 can be brought with them. This can be used in the tuckshop at Liddington. Please note that any money brought by your child will remain their responsibility for the duration of our stay and we are unable to take responsibility for any loss of money.

Please remember to enclose in your child's suitcase a list of clothing brought by your child (which should all be named). This really does help with identifying lost property at the end of the trip when they pack up their dorms.

#### 6. Food

The food at the Centre is plentiful so your child will not need any extra food (except their snack on Sunday 22nd March). PGL Centres are NUT FREE sites and we ask that you ensure your child has nothing containing nuts in their possession. This includes all food products and toiletries.

#### 7. Bedding

We are staying in indoor accommodation with bunk-bedded rooms ranging from between 4 and 6 children. The centre will provide bed sheets, but **every child must bring their own sleeping bag and pillow/pillowcase**. Any forgotten bedding will be invoiced by the Centre at a cost of £16.50 per person.

#### 8. Activities in our programme

At least one of the activities in our programme is due to be water-based. Please inform us on the Trip Medical & Consent form if your child is a non-swimmer. To view a description and range of activities that Liddington offer, please visit <https://www.pgl.co.uk/en-gb/school-trips/primary-schools/centres/liddington>

#### 9. Illness

If your child becomes unwell during the residential for any reason and it is felt that they need to go home, we will contact you and ask you to collect them from the centre.

#### 10. Other items

We ask that children bring nothing that connects to the internet, no chargers, no mobile phones and that any other electrical devices, including watches, are left at home. We are not able to take any responsibility for loss, misuse or damage to any equipment taken to Liddington. Please note that all personal items brought remain the responsibility of your child for the duration of the trip and, if brought, should be named.

#### 11. Return Journey

We will arrive back at School on Wednesday afternoon and we would ask that children are collected at **3pm** from the small playground via **Gate 6 on Wednesday 25<sup>th</sup> March**. However, should this change significantly due to traffic conditions, you will be notified by text. Any siblings in school will be in class and will need to be collected at the end of the school day.

## 12. Address during visit

PGL Liddington  
King Edwards Place  
Foxhill  
Swindon  
SN4 0DZ

## 13. Outstanding Payments

Thank you to everyone who has already made payment in full for the trip. As per the payment schedule, all outstanding payments were due to be paid via your child's Arbor account by **16th January**.

## 14. Thursday 26<sup>th</sup> and Friday 27<sup>th</sup> March

Thursday 26<sup>th</sup> March - We are offering a delayed start to school at 10am on Thursday 26<sup>th</sup> March for those children who have attended the residential, if you wish to use it, but it is not compulsory. Alternatively children can still come to school at the normal time of 8.40am on Thursday 26<sup>th</sup> March.

***NOTE: if you choose to use the delayed start, children must bring a packed lunch to school. If your child is eligible for Free School Meals they may order a hot lunch through the office but this must be ordered before the children leave on the residential.***

Friday 27<sup>th</sup> March - This will be a normal start time of 8.40am for all children. To celebrate and reflect on the residential we will be offering the opportunity for Parents and Carers to join us in school at 9am for our project outcome which will include sharing photos of their memories and experiences over their time away.

If needed, additional copies of the Trip Consent Form and Administration of Medicines forms can be collected from the school office.

Finally, please get in touch with me, or the office, if you have any further questions. There will also be an opportunity to ask any questions at the meeting on **Monday 9th February at 5pm**. This trip is an excellent experience and one of the highlights of Year 5 for both the children and staff!

Yours sincerely,

Holly Bristow  
Year 5 Leader