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Headteacher Miss Zoe Loosemore

30th September 2021

Dear Year 6 Parents and Carers,

I am pleased to be able to offer your child the opportunity to take part in a school trip to Barton Hall in Torquay from **4th to 8th July 2022**.

The trip will be led by Mrs Hartley (Deputy Headteacher) and organised through PGL Travel Ltd.

What's it all about?

It's about having fun while taking part in all sorts of adventurous activities designed to help your child learn and develop new skills and really shine as an individual and also as part of a team.

For many children this may be their first experience of staying away from home without you. PGL staff and I will be on hand throughout to encourage, reassure and help, so that your child returns home even more confident and independent with a real sense of achievement.

We have chosen to book with PGL because not only do they offer excellent value but they also have a reassuring 60 years of experience organising trips for schools. Their extremely high standards ensure that your child will be in safe hands at all times.

Visit PGL's website www.pgl.co.uk to find out more about the company and the location we will be visiting.

What does it cost?

The cost per person is approximately **£335** which can be paid in instalments prior to the trip.

The cost includes:

- Return coach travel from school
- A full daily programme of adventure activities
- Fun evening entertainment
- All meals and accommodation

A school hoodie will be available to purchase prior to the trip and we request all children attending the Residential to have a hoodie. Details of this will follow closer to the time and the cost of this will be approximately £20.

There are no extras, however if you wish, you can provide a small amount of pocket money for your child to spend in the gift shop.

Details of HCC Travel Insurance Policy can be found on our website under 'Parents Information'.

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What do I need to do next?

Please confirm if you would like your child to go on the trip by completing [this google form](#) by **Tuesday 5th October**. If we do not have enough pupils confirmed on the trip by this date then the residential trip may have to be cancelled.

If you wish to reserve their place you will need to also make an initial deposit of **£45** by **Tuesday 5th October** and you will need the Scopay payment reference to include on the google form to confirm this.

A further payment of **£65** will be required on **4th April 2022** and the final balance on the **6th June 2022**. All payments must be made via your child's Scopay account. Please note that once payments have been made as set out in the payment schedule below, they are not refundable and terms and conditions will apply as set out in the link below.

Payment Schedule

5th October 2021 - £45

4th April 2022 - £65

6th June 2022 - Final balance in full

Alternatively, following the initial payment of the deposit, you can pay monthly instalments. In the event of cancellation any monies paid exceeding the payment schedule would be refunded.

At this stage, please only pay the deposit amount of £45.

In the event of any cancellation from either party the only monies refundable to you will be those refunded by PGL. For their full terms and conditions please follow the link below:

<https://www.pgl.co.uk/en-gb/school-trips/resources/teacher-guide/booking-terms-and-conditions>

Finally, if you have any particular questions or concerns regarding your child's participation in the trip please don't hesitate to contact me.

Yours sincerely,

Charlotte Hartley

Year 6 Leader and Deputy Headteacher