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Headteacher: Miss Zoe Loosemore

20 May 2022

Dear Parents and Carers,

### ***Residential Trip to Barton Hall – 4<sup>th</sup> – 8<sup>th</sup> July 2022***

With the visit fast approaching I am writing with an outline of details for your information and guidance.

#### **1. Departure on Monday 4<sup>th</sup> July**

On Monday morning the children need to be dropped off at **Gate 2** (Hall side entrance) between **9am and 9.15am**. Children will say their goodbyes at the gate and then go directly into the school hall with their labelled case. Please ensure your child is able to carry their bag themselves.

#### **2. Each pupil will require a packed lunch and drink for Monday 4<sup>th</sup> July.**

#### **3. Clothing and Pocket Money**

A copy of the clothing list is attached for your information. Please provide your child with pocket money, maximum £10, enough for ice cream and tuck. Please remember to enclose in your child's suitcase a list of clothing brought by your child (which should all be named), this does help with identifying lost property at the end of the week.

#### **4. Trip Consent Form**

The Centre is now requesting details of any dietary or medical requirements. Could you please complete **both** sides of the Trip Medical & Consent Form, indicating any dietary requirements in the additional information section. Forms should be returned to the school office by **Wednesday 25<sup>th</sup> May 2022** either via your child, using the post box outside the office or dropping into the tray in the office.



## 5. Medication & Dietary Requirements

If your child requires any medication administering during the Residential, please note the following important points:

- **All medication MUST be in original packaging.**
  - **If prescribed, medication MUST have a pharmacy dispensing label for your child.**
  - **We must have a completed Administration of Medicines form for each medicine that needs to be administered.**
  - **Apart from inhalers, children cannot carry any medication in their luggage.**
  - **All medication must be delivered to the school office by Friday 1<sup>st</sup> July.**
- If your child requires medication, please bring this into the office in an envelope clearly labelled with your child's name together with a completed Administration of Medicine Consent form. If the medication cannot be handed in on the Friday, please contact the school office.
  - Travel sickness tablets - if your child requires these, please administer them shortly before bringing your child to school on Monday, and ensure that you provide tablets and a completed form for the return journey on Friday.
  - Because of the time of year, and the rural surroundings of the Centre, there is a high risk of hay fever. If you think your child may suffer, could you please ensure that you provide us with the appropriate medication and form for them.

## 6. Food and sweets

The food at the Centre is plentiful so your child will not need any extra food (except their packed lunch on Monday 4<sup>th</sup> July).

## 7. Other items

- Your child may bring a camera **but nothing that connects to the internet and no chargers.** We will take no responsibility for loss, misuse or damage to any equipment taken to Barton Hall.
- There have been issues in the past regarding the inappropriate use of mobile phones and we therefore request that they are left at home.

Please note that all personal items brought remain the responsibility of your child for the duration of the trip. We request that every item is named.

## 8. Return Journey

Children are to be collected at **1pm** from the small playground via **Gate 6** on **Friday 8<sup>th</sup> July**. However, should this change significantly due to traffic conditions you will be notified by text.

## 9. Address during visit

Barton Hall,  
Kingskerswell Rd,  
Torquay  
TQ2 8JY

Tel: [0333 321 2100](tel:03333212100) (only to be used in the case of extreme emergency please)

## 10. Outstanding Payments

Thank you to everyone who has already made payment in full for the trip. As per the payment schedule, please ensure any outstanding payments are made via your child's Scopay account by **Monday 6<sup>th</sup> June**.

If needed, additional copies of the Trip Consent Form and Administration of Medicines forms can be collected from the school office foyer.

Finally, please get in touch with me, or the office, if you have any further questions. I am sure the children will have a valuable and enjoyable visit.

Yours sincerely,

*Charlotte Hartley*

Head of Year 6

# CLOTHING LIST

- School uniform is not required for this trip
- Sensible outdoor summer clothing
- Swimwear & towel
- Leisure clothes for the evenings
- Wet weather gear to include:
  - sturdy trainers or walking boots
  - waterproof anorak or cagoule
- Change of shoes
- Socks, underwear, nightwear
- Toilet requisites (to include brush, comb, toothbrush etc.) soap and towel
- Some warm clothing –track suit bottoms, sweatshirt or fleece
- Small rucksack or shoulder bag in which to carry packed lunch & water bottle
- Hat or cap and suntan cream
- Water bottle (named)

## ***PLEASE NOTE***

**Jeans** - are not suitable for outdoor activities because they take so long to dry if they get wet. However, they are perfectly acceptable for wearing in the evening

**Identification of clothing** – All items should be clearly marked and a list of clothing brought by your child must be included in their case

**Pocket money** – children may bring up to £10 for ice cream and the tuck shop. This money should be kept by your child in a clearly marked purse or wallet

All children must be able to carry their own luggage, please ensure it is not too heavy!