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Headteacher: Miss Roisin Philip

15th January 2019

Dear Parents,

As part of our Personal Development Learning (PDL) curriculum and our role in developing children's spiritual, moral, social and cultural education (SMSC), we are planning to hold a careers afternoon on Wednesday 3rd April. The afternoon will give our children chance to find out more about the world of work and the personal qualities needed to develop a successful career, in a wide range of professions.

I initially shared news of this event and the date just before the Christmas break and am writing now to share our plans officially. **I wanted to give plenty of notice in advance of the 3rd April in the hope that some of you would be able to take time off work to talk the children about your job.**

I anticipate volunteering your time would involve talking to a group of about 30 children of different ages for about 15-20 minutes and then repeating this to 2-3 other groups.

If you think you would like to be part of this exciting opportunity, then I would be most grateful if you could fill in the slip below and return it to the school. We really are interested in all sorts of jobs, so please do not think that yours will not be interesting enough! If you responded to my initial email, please do also now complete the slip below.

I will contact those of you who can take part, nearer the time, with further details. Please do not hesitate to contact me if you need to clarify any further issues.

Yours sincerely

Zara Chambers

Zara Chambers

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To: Miss Chambers

I am able to take a workshop on the 3rd April.

Name: _____ Child: _____ Class: _____

My profession: _____

My contact email address: _____

